

## ALCIG Privacy policy

### What information do we collect?

We collect three types of information from you when you use our online software:

- When contracting licenses from our vendors or registering on our site, as appropriate, you may be asked to enter your name, e-mail address, mailing address or phone number.
- Log data are collected each time you log into our solution
- An history of each modification made by each user is stored

Your information, whether public or private, will not be sold, exchanged, transferred, or given to any other company for any reason whatsoever, without your consent, other than for the express purpose of delivering the purchased service requested.

### What do we use your licensing information for?

Any of the information we collect from you may be used in one of the following ways:

- To send documents related to our commercial relationship with you (contact, bills, etc.)
- To send periodic emails (note that if at any time you would like to unsubscribe from receiving future emails, we include unsubscribe instructions at the bottom of each email)

### What do we use your log data for?

Like many site operators, we collect information that your browser sends whenever you visit our site ("log data"). This log data may include information such as your computer's Internet Protocol ("IP") address, browser type, browser version, the pages of our site that you visit, the time and date of your visit, the time spent on those pages and other statistics.

Log data are used to improve your user experience.

### What do we use the history information for?

Each modification made by each user on the software is stored. This history also contains the date of the modification and the username of the user who made the modification. For auditing and change tracking purpose, this history of a company account can be viewed by the administrators of the concerned account.

### How do we protect your information?

We implement a variety of security measures to maintain the safety of your personal information when you enter, submit, or access your personal information.

We offer the use of a secure server. All supplied information is transmitted via Transport Layer Security (TLS) technology.

### Do we use cookies?

Yes. Cookies are small files that a site transfers to your computer's hard drive through your Web browser that enables the sites to recognize your browser and capture and remember certain information.

We use two types of cookies:

- Session cookie is used for authentication purpose only and is necessary for site functionality. It contains no personally identifiable information. This cookie is deleted when you logout from our solution.
- Google Analytics tracking cookie is used to collect anonymous traffic data about your use of this website. Google Analytics collects information such as pages you visit on this site, the browser and operating system you use and time spent viewing pages. The purpose of this information is to help us improve the site for future visitors.

This information is stored by Google and subject to their privacy policy, which can be viewed here: [www.google.com/intl/en/policies/privacy](http://www.google.com/intl/en/policies/privacy) .

You can visit this page if you want more information on how Google uses these collected data: [www.google.com/policies/privacy/partners/](http://www.google.com/policies/privacy/partners/) .

### **Do we disclose any information to outside parties?**

We do not sell, trade, or otherwise transfer to outside parties your personally identifiable information. This does not include trusted third parties who assist us in operating our website, conducting our business, or servicing you, so long as those parties agree to keep this information confidential. We may also release your information when we believe release is appropriate to comply with the law, enforce our site policies, or protect ours or others rights, property, or safety.

### **Terms and conditions**

Please also visit our User agreement establishing the use, disclaimers, and limitations of liability governing the use of our website at <https://alcig.quantis-software.com/terms.pdf>

### **Your consent**

By using our site, you consent to our online privacy policy.

### **Contacting Us**

If there are any questions regarding this privacy policy you may contact us using the information below.

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